

June 7 - 11

Metro College Support Team

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JCTC and UofL 2010 Important Information

Summer/Fall 2010 Registration Dates

JCTC

March 1 - Aug. 13 - *Online registration*

June 21 & 22 - 8 a.m. - 6 p.m.
(*New Students*)

July 12 & 13 - 8 a.m. - 6 p.m.
(*New Students*)

July 19 & 20 - 8 a.m. - 6 p.m.
(*New, Current & Returning Students*)

UofL

June 17 - *Last day to withdraw for Term II*

April 16 - June 23
(*Open Registration for Continuing Students*)

July 7 - July 19
(*Extended Registration for Continuing Students*)

July 29 - August 23
(*Late Registration for Continuing Students;
Open Registration for New Students*)

Tuition Deadline Reminders

JCTC - Summer 2010

**tuition due by the first day of class*

JCTC - Fall 2010

**tuition due by Aug. 20*

UofL - Fall 2010

**tuition due by July 19 (registered between
April 16 and July 19)*

**tuition due by Aug. 27 (registered after
July 19)*

Summer Office Hours at JCTC

*During the summer, most Jefferson
Community and Technical College offices
close at noon on Fridays.*

Metro College Office Closings

**July 5 - Independence Day (MC Offices
Closed)**

Important MyMC Page Information

As stated in the Metropolitan College student agreement (contract), the MyMC page is the official communication portal for Metropolitan College. Please begin checking

your MyMC page frequently. As of Sept. 1 the main communication method will be the MyMC page and we will no longer send a reminder email to check your messages.

Summer Financial Aid Information

JCTC - Students must have a complete 2009-2010 FAFSA on file AND submit a JCTC Summer 2010 Financial Aid application, which is available at http://www.jefferson.kctcs.edu/Costs_and_Financial_Aid/Financial_Aid_Office/Financial_Aid_Forms.aspx.

Students should register for summer classes prior to June 9 and submit the JCTC Summer 2010 Financial Aid application after they have registered for classes. The

Financial Aid office will not adjust student's award for class additions that occur.

University of Louisville - The application for Summer 2010 federal financial aid will be on student's ULink account in April.

Students must have a complete 2009-2010 Financial Aid File, which includes a 2009-2010 FAFSA and all requested documentation, to apply. Students should not apply on ULink until they have finalized their summer enrollment.

Learn Anytime Update

Beginning Summer 2010, JCTC Learn Anytime courses must be completed within 120 days instead of the former 150 days. The reason for this change is to streamline Learn Anytime courses in line with regular semester-based courses. All enrollment confirmation communication via email now clarifies the 120-day timeframe, and students are still given 14 days to drop without penalty for any reason, including if the adjusted timeframe will not work for them.

Metropolitan College students are reminded to check with Student Development Counselors to ensure the appropriate student agreement is signed to cover the cost of the Learn Anytime courses. For specific Learn Anytime questions, students are encouraged to email LearnAnytime@kctcs.edu.

JCTC Financial Aid Update

The JCTC Financial Aid Department at all locations will be closed to the public from **Monday, June 21** through **Friday, July 2**. They will reopen on **Tuesday, July 6**.

Computer Lab Assistant Positions

Students are needed to staff Computer Learning Centers at the Louisville Free Public Library. Part-time Lab Assistant positions are now available with the JCTC/LFPL Partnership. Applicants must have excellent communication and computer skills.

Openings will begin May 10 for daytime, evening and weekend hours. Lab Assistants are stationed at the Main, Shawnee, Iroquois and Southwest Regional branches of the Louisville Free Public Library.

The beginning wage is \$8 per hour. Please contact Margot McGowen at 213-2619 or Beth Level at 213-2618 for more information.

Computer lab hours of operation

Metropolitan College computer lab hours of operation:

Mondays through Thursdays from 7:30 a.m. to 4:30 p.m. and 9 p.m. to 6 a.m.

Fridays from 7:30 a.m. to 4:30 p.m. and 9 p.m. to 3 a.m.

Note: The computer lab will NOT be available on Thursdays from 10 p.m. to 11:30 p.m.

JCTC-SW Summer Office Hours

The Metropolitan College office at JCTC-Southwest will operate on a summer schedule May 10 through July 30. The office will be open on Mondays from 9 a.m. - 5 p.m. and Tuesdays from 9 a.m. - 6 p.m.

All other Metro College offices will be open regular business hours. If you need to complete your CAPP Resume requirement at Southwest, please call to schedule an appointment at 213-7376.

Metropolitan College Summer Tuition Policy Change

Effective summer 2010, Metropolitan College participants will be permitted to enroll up to the maximum number of credits allowed by their academic institution (JCTC or UofL) in the summer terms. Students should meet with an academic adviser at their institution to determine the appropriate number of credits for their individual academic plan.

The summer tuition benefit will be limited to the regular per credit hour undergraduate KY resident tuition applicable for the institution in which the student is enrolled (including the JCTC security fee). The commitment for tuition benefit for students at either institution, or for those who are dually enrolled at JCTC and UofL, may not exceed the equivalent of full-time regular undergraduate Kentucky resident tuition at the University of Louisville (including the JCTC security fee).

Prior to summer 2010, MC participants were limited to six credit hours paid by MC/UPS in the summer if they had enrolled full-time in the fall and spring semesters. This change was approved by the Metropolitan College Council in an effort to assist students to attain their academic credentials in a timely manner.

Metro College Reps

The Metro College representative's role is to improve employee retention through guidance and support.

Representatives are available in each area during normal nightly operational hours and can be contacted via pager for employment and program related questions.

Students may also call the main UPS Metro College office at 502-359-2106 for this information. These representatives also can provide referrals to the Metropolitan College Student Development staff, who can counsel students regarding all academic, program and career services questions.