



Important Metro College Dates

Feb. 20 – *President’s Day Holiday*
(JCTC and UofL Metro College
Offices CLOSED)

March 12-18 – *Spring Break*
(Student Off/Metro College
Offices open)

April 6 – *Good Friday* (Metro
College Offices CLOSED/JCTC
Closes at Noon)

May 3 – *Metro College Offices*
CLOSE at 2 p.m.

May 4 – *Metro College Offices*
CLOSED

May 28 - *Memorial Day Holiday*
(JCTC/UofL/Metro College
Offices CLOSED)

JCTC and UofL Important Information

UofL Important Dates

Feb. 2 – *Last day to apply for
degree*

Feb. 6 – *Last day to drop with
25 percent tuition credit*

March 1 – *Last Day to Withdraw*

April 23 – *Last Day of Classes*

JCTC Important Dates

Feb. 6 – *Last day to withdraw
and receive 50 percent*

March 2 – *Spring Graduation
Application Deadline*

March 5 – *Last Day to withdraw
without an instructor’s signature*

April 27 – *Last day to withdraw
with instructor’s signature*

May 27 – *End of classes*

Book Reimbursement Form Available

The UPS Metropolitan College program offers a book reimbursement benefit that will reimburse students up to \$65 per course for required books and software.

To enhance our service to our students, Metropolitan College implemented a new book reimbursement process beginning Summer 2011.

Improvements include the ability to complete the book reimbursement form online, faster responses to student questions, and the ability to track the status of your account for multiple semesters.

To complete a book reimbursement, please follow these steps:

1. *Log on to your My MC Page during the submission date for each semester.*
2. *Select “Book Reimbursement” on the right side of your My MC Page.*
3. *Fill out the book reimbursement form on-line.*
4. *Print the summary page.*
5. *Drop off the summary page and your original receipts at a UPS drop off location.*

Book reimbursements can be submitted during the following dates:

Fall: 9/1 – 10/15

Spring: 2/1 – 3/15,

Summer: 6/15 – 8/1

For questions about the book reimbursement, please call 213-4525.

LEAD for the University of Louisville Dental School

Leaders Exploring Advanced Degrees (L.E.A.D.) is offering a series of programs taking place throughout the Fall and Spring semesters. The programs are designed to expose students to the realities of admission to graduate and professional programs at the University of Louisville.

L.E.A.D. will be featuring the UofL Dental School on Feb. 10 from 10 a.m. to 1 p.m.

For more details, please log on to www.uofl.edu/ultra to sign-up. Spaces are limited!

NEW JCTC Southwest Office Hours

Effective Dec. 1, the Metro College office hours at JCTC Southwest will change to align with the office hours of JCTC DT and UofL. This change will provide consistency across all Metro College offices.

- *Monday and Thursday: 9 a.m. – 5 p.m.*
- *Tuesday and Wednesday: 9 a.m. – 6 p.m.*
- *Friday: Closed*

Smither Writing Center

The Smither Writing Center, on the Southwest Campus, is open Monday through Thursday from 8:45 a.m. to 7 p.m.

Stop in for help with Internet research, documentation, formatting your MLA and APA papers, or to set up or check email.

Individual consultations about papers for any class are available by appointment. You can also send papers to review via email to: jf-writingcentersw@kctcs.edu.

MC Students Can Receive Text Alerts

Metropolitan College can send SMS (text) alerts to your mobile phone to remind you of important dates like student agreement signing deadlines. Please log into your MyMC page to sign up to begin receiving texts.

Inclement Weather Text Messages

Are you interested in receiving closing and delay information from your school via text message?

- **JCTC students** –
Sign up at legacy.kctcs.edu/snap/
- **UofL students** –
Sign up at louisville.edu/alerts/

Get Ready to File Your FAFSA for the 2012-2013 School Year

The 2012-2013 FAFSA will be available to file online at www.fafsa.gov beginning Jan. 1. Students should file their FAFSA AS SOON AS POSSIBLE after Jan. 1. The 2012-2013 FAFSA will be used for Fall 2012, Spring 2013 and Summer 2013.

When completing the FAFSA, you will use your 2011 federal tax return as well as your parents' federal tax return (if applicable). It is acceptable to submit the FAFSA application using your best estimate of 2011 income information.

This could mean using December paycheck stubs to approximate the income information questions on the 2012-2013 FAFSA.

However, once your taxes have been filed, you should correct any income or tax information that is different from what was initially estimated on the submitted FAFSA.

Metro College Support Team

Vince Howard - Coordinator,
Office: 359-2119

Kim Saylor - Bonus
Office: 213-4525; ksaylor@ups.com

Jason Koerner - Loans/Special Projects
Office: 359-2113; jkoerner@ups.com

Earn & Learn

Joey Hurst - Supervisor
jbhurst@ups.com

Michelle Malone
Office: 359-2109/359-2114

Monica Cox
Office: 359-2115/359-2116

REACH Information

Comprehensive information about REACH services and programs can be found at:
www.reach.louisville.edu

Learning Resource Center (Strickler Hall 107,109,111 West)

Scheduled tutoring for most 100, 200 and some 300 level courses. Students can request tutoring online at <http://www.reach.louisville.edu/tutoring/>

Tutoring is in small groups (one to five students). Individual and "time and ½" sessions are available for students with documented physical or learning disabilities.

Delphi Digital Media Suite (Ekstrom Library, 1st. floor Learning Commons)

The Delphi DMS has resources for creating, editing and burning images and motion pictures. MacPro and iMac workstations, Green Screen room, Adobe Suite and Final Cut available for student use and tutoring assistance provided and cameras are available for check-out. Check these centers out at <http://www.reach.louisville.edu/tutoring/computer/>

Computer Resource Center (Ekstrom Library, 1st. floor Learning Commons) and iTech ZONE (in MITC Building)

Drop-in computer labs and drop-in general computer software/skills assistance or tutoring for computer science courses: CIS 100, 150, 199, 200, 300 and CECS 121, 130, 220

Drop-in hours are:

8 a.m. - 8 p.m. M - TR/8 a.m. - 4 p.m. on Fridays/
12 p.m. - 2 p.m. on Sundays in Ekstrom

8 a.m. - 8 p.m. M-TR/8 a.m. - 4 p.m. on Fridays in the iTech Zone

Math Resource Center (Strickler Hall 226 East) and onsite Virtual Math Center (331 East)

Drop-in mathematics tutoring in MRC/9 a.m. to 7 p.m. for M-TR/9 a.m. to 2 p.m. on Fridays for: Pathways Math, MATH 111, 112, 107, 180 190, 205, 206 and EAC 100, 101, 102, 190 courses.

Mini-computer lab in SK 226 and a full lab in the onsite VMC (SK 331 East) for Math CDs, MATHXL, Maple, ADVANCE in Mathematics Program, and Internet resources

Real-time tutoring online on some evenings and on weekends in the online VMC.

Check these centers out at <http://www.reach.louisville.edu/tutoring/math/>

Student Success Seminars

The Student Success Seminars provide an overview and examples of appropriate strategies for university students to incorporate into their courses. Attendance is limited to 30 students per session on a first come basis. There is no need to pre-register for the seminars. All sessions are in Strickler Hall 111.

Meeting the Challenge of Time - Feb. 3

Textbook Reading Savvy – Feb. 8

Effective Note-Taking – Feb. 1 and 9

Acing the Test – Feb. 2 and 10

Finals: Now's the Time – April 4, 12 and 20

Preparing for Graduate School?

The LRC offers FREE review sessions for graduate exams each semester. The 2012 spring schedule is at: <http://www.reach.louisville.edu/tutoring/general/>

DAT Review Session

Fridays at 12 – 1:30 p.m., Strickler Hall, Room 111

Introduction to the DAT - Feb. 10

Natural Sciences (Biology & Chemistry) - Feb. 17

Perceptual Ability - Feb. 24

Reading Comprehension & Quantitative Reasoning - March 2

MCAT Review Sessions

Mondays from 5:30 – 7 p.m., Strickler Hall, Room 111

Introduction to the MCAT - Feb. 6

Verbal Reasoning & Writing Physical Sciences - Feb. 13

Biological Sciences - Feb. 20